



TRiO Student Support Services
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Tips for Success in Accounting

- ❖ **The key to learning accounting problems is practice!**
- ❖ After your first class, **read your syllabus thoroughly** so you know what to expect in the months to come. Refer to your syllabus frequently throughout the semester.
- ❖ **Hand in ALL of your assignments on time**; otherwise you are likely to lose perfectly good points.
- ❖ The quality and organization of your notes will likely improve if you **prepare for each lecture**. Be sure to read the assigned chapters before class.
- ❖ Be sure to always **double-check the problems** for accuracy and completeness.
- ❖ **Time management is very important in accounting classes**. Be sure to keep up with the work, completing assignments as soon as possible after they are assigned.
- ❖ If certain problems require that information be entered into specific forms or ledgers, **be sure to practice the problems using those forms**.
- ❖ Be sure to carefully **examine the illustrations that accompany the readings** in the text.
- ❖ As each section of the chapter is read, **record notes in the margins of the text**, identifying the main points, key terms, supporting details, and examples. This is especially important in income tax accounting courses.
- ❖ If the book's index is inadequate for finding specific types of information, **develop your own index listing the type of information** (such as key terms, concepts, formulas, etc.) and the page numbers on which the information is found.
- ❖ It is very important for accounting students to **practice problems repeatedly**. Work and rework the practice problems given in class, the text, or workbooks.
- ❖ If the test is multiple choice, true/false, fill in the blank, **practice making up and answering sample questions**. If the test is in essay form, **make up essay questions** from the notes or try converting section headings in the text into questions.
- ❖ **Develop a positive relationship with your instructor**. If you have questions, go visit him/her during office hours. Instructors usually welcome questions.
- ❖ **Utilize the textbook website**. Some accounting textbook websites provide answers for certain problems or step-by-step instructions for certain problems so that students can check their accuracy, then